

# ORDER

## U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

SW 3900.11B

SOUTHWEST REGION

8/14/01

### **SUBJ: FIRST AID MIRROR FOR ALL FACILITIES**

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- 1. PURPOSE.** This order defines requirements and establishes implementation instruction for installation of a first aid mirror in all facilities.
- 2. DISTRIBUTION.** This order is distributed to branch level in the Airway Facilities Division and to all Airway Facilities field offices.
- 3. CANCELLATION.** This order cancels Order SW 3900.11A, First Aid Mirror for All Facilities, dated January 6, 1988.
- 4. ACTION.** Airway Facilities System Management Office managers shall survey all facilities within their SMO and make local purchase of small wall mirrors for those not already supplied with some type of mirror. Mirrors should be wall mounted in some convenient location.
- 5. BACKGROUND.** An employee working alone at a facility has no convenient means of rendering first aid to himself in the event of a head injury or foreign object in the eye. This order provides for installation of an inexpensive wall mirror as part of the first aid equipment.
- 6. EXPLANATION OF CHANGES.** This directive has been updated to reflect current Airway Facilities Division organizational titles.
- 7. POLICY.** All buildings in which maintenance activities will be conducted by FAA personnel will be supplied with some type of mirror.

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